



2023 ACCRA GHANA TRAINING CALENDAR

JANUARY 2023

Course Title	Date	Venue	Fee
Workshop on Maintenance Planning, Scheduling & Cost Control	9 – 13	Accra Ghana	\$3,000
Advanced Strategic Planning, Development, Implementation and Evaluation	16 – 20	Accra Ghana	\$3,000
Managing Annual General Meeting and Board Meeting	23 – 27	Accra Ghana	\$3,000
Workshop on Healthcare Hazard Control and Safety Management	Jan. 30 – Feb. 3	Accra Ghana	\$3,000

FEBRUARY 2023

Boiler Plant: Start-Up, Operations, Maintenance & Troubleshooting	6 – 10	Accra Ghana	\$3,000
Workshop on Senior Executive Skills Development Program	13 – 17	Accra Ghana	\$3,000
Auditing: Compliance, Operational & Financial Management	20 – 24	Accra Ghana	\$3,000
Advanced Strategic Public Relations Management Workshop	Feb. 28 – March 3	Accra Ghana	\$3,000

MARCH 2023

Workshop on Electrical Design, Installation, Troubleshooting & Maintenance	13 – 17	Accra Ghana	\$3,000
Workshop on Corporate Governance: Principles, Policies and Best Practices	20 – 24	Accra Ghana	\$3,000
Strategic Leadership Skills Development Program for Senior Executives	27 – 31	Accra Ghana	\$3,000

APRIL 2023

Advanced Office Mgt. & Effective Admin for Ex Secretary & Off Managers	3 – 7	Accra Ghana	\$3,000
Condition Based Maintenance Management and Reliability Best Practices	17 – 21	Accra Ghana	\$3,000
Workshop on Managing the Monitoring and Evaluation Functions (M&E)	24 – 28	Accra Ghana	\$3,000

MAY 2023

Effective Teamwork and Collaborative Effort in Health-care Delivery System	1 – 5	Accra Ghana	\$3,000
Workshop on Advanced Contract Administration: Policies and Procedures	8 – 12	Accra Ghana	\$3,000
Troubleshooting of Oil & Gas Processing Facilities	15 – 19	Accra Ghana	\$3,000
Workshop on Strategic International Sourcing	22 – 26	Accra Ghana	\$3,000
Managing Multiple Tasks, Priorities & Deadlines: Achieving Results through Task Management	May 29 – June 2	Accra Ghana	\$3,000

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Member, Nigeria Institute for Training & Development | Member, Oil & Gas Trainers Association of Nigeria

Lagos: Human Capital Associates Global Consult Ltd: Acme House 2nd Floor, Ogba Industrial Scheme, Ogba, Ikeja – Lagos
 Abuja Contact Office: Suite 6, Shalom Plaza, Gudu District, Abuja – Nigeria.

Website: www.hcglobalconsult.com; Email: info@hcglobalconsult.com, hcglobalconsult@gmail.com

Tel: Office Lines: Mon – Fri | 8am-5pm | 2348117491970 | 2348145745664 |

Other Lines: 24/7 2348029170491 | 2348068933608 | 2348051365946 | 2348184727337



JUNE 2023			
Anti-Corruption, Integrity, Ethics and Corporate Governance Course For Senior and Middle Level Executives	5 – 9	Accra Ghana	\$3,000
Fundamentals of International Public Sector Accounting Standard IPSAS (Accrual Basis)	12 – 16	Accra Ghana	\$3,000
Workshop on Gas Turbines: Operation, Technology and Troubleshooting	19 – 23	Accra Ghana	\$3,000
JULY 2023			
Master class for Executive Sec. and PA's: Competent, Calm and Executive Support	3 – 7	Accra Ghana	\$3,000
Workshop on Medical Records Management	10 – 14	Accra Ghana	\$3,000
Workshop on Essentials of Leadership: Vision, Influence & Character	17 – 21	Accra Ghana	\$3,000
Workshop on Advanced Budgeting	24 – 28	Accra Ghana	\$3,000
AUGUST 2023			
Workshop on Alternative Dispute Resolution	7 – 11	Accra Ghana	\$3,000
Workshop on Technical Report Writing Skills for Oil & Gas Industry	14 – 18	Accra Ghana	\$3,000
Advanced Supply Chain & Logistics Management (Master-class): Complete Management Program for Senior SCM, Logistics & Operations Managers	21 – 25	Accra Ghana	\$3,000
Executive Program for Corporate Secretaries and Administrative Heads	Aug. 28 – Sept. 1	Accra Ghana	\$3,000
SEPTEMBER 2023			
Essentials of Hospital Leadership and Management Program: (Essential Skills for Today's Hospital Managers)	4 – 8	Accra Ghana	\$3,000
Workshop on Advanced Human Resource Management	11 – 15	Accra Ghana	\$3,000
Electrical Equipment and Safety: Operation, Control, Maintenance and Troubleshooting	18 – 22	Accra Ghana	\$3,000
Advanced Corporate Legal Advisers and Company Secretaries Course	25 - 29	Accra Ghana	\$3,000



OCTOBER 2023			
Workshop on Fundamentals of Natural Gas Compressor System: (Selection, Configuration, Maintenance and Troubleshooting)	2 – 6	Accra Ghana	\$3,000
International Financial Reporting Standards (IFRS) Workshop	9 – 13	Accra Ghana	\$3,000
Workshop on Supply Chain Risk Management	16 – 20	Accra Ghana	\$3,000
Workshop on Electrical Safety: Hazards and Protective Measures	23 – 27	Accra Ghana	\$3,000
Workshop on Advanced Public Speaking and Presentation Skills	Oct. 30 – Nov. 3	Accra Ghana	\$3,000
NOVEMBER 2023			
Effective Negotiation in Contract, Project Procurement and Supply Chain Management	6 – 10	Accra Ghana	\$3,000
Work-life Balance and Stress Management for Senior Executive Officers	13 – 17	Accra Ghana	\$3,000
International Public Sector Accounting Standard (IPSAS) Practical Guide for Public Sector Accountants and Auditors	20 – 24	Accra Ghana	\$3,000
Workshop on Structuring Legal Agreements for PPP and Concession Contracts	Nov. 27 – Dec.1	Accra Ghana	\$3,000
DECEMBER 2023			
Workshop on Strategic Procurement in Public Sector	4 – 8	Accra Ghana	\$3,000
Workshop on Company Directors: Duties, Conflicts & Liabilities	11 – 15	Accra Ghana	\$3,000